

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 12<sup>th</sup> February 2018**.

**Present:** Councillors: Mr Nick Bradley, Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy (Chairman), Mr Mike Johns, Mr Ian Rowland-Hill, Mr Declan Shiels and Mr Rob Sly.

**In Attendance:** Mr Tim Drew (Clerk) and Mr Adrian Hardman (District & County Councillor), Mr Paul Campion (Police & Crime Commissionaire – West Mercia), Ms Eunice Allen, Mr Peter Whitehead, Mr Andrew Hartley, Ms Debra Lincoln and Mr Martin Miles.

## 1. Apologies for Absence.

Apologies were received and accepted from Cllr Mr Andrew Rhodes, Cllr Mrs Diane Kemple and Cllr Mr Brod Whiting.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon. Cllr Sly declared an ODI for Mitton Bank under Item 5, Cllr Falvey declared an ODI for Village Hall Doors Quotation (friend of Clearway Doors & Windows) under Item 10 and the Clerk declared an ODI for Village Hall Doors Quotation (spouse works for parent company of Wessex Commercial) under Item 10.

## 3. Minutes.

The minutes of the meeting held on Monday 8<sup>th</sup> January 2018 were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall

Jo Lomasney	Balance of Wages – January 2018	£88.71
Mike Spearing Heating	Gas Boiler Repair & Maintenance	£468.00
AJ Products (UK) Ltd	Adjustable Chair Trolley	£42.00
CW Hygiene	Consumables	£47.86
Booth Electrical	Bulbs, Dimmer & Porch PIR Light	£431.30
Mike Spearing Heating	Emergency Call Out – Radiator Leak	£60.00

### Parish Council

Business Supported	Balance of Clerk's Wages – Jan 2018	£232.75
PRS Music	Annual Licence for 2018	£402.48
Pippins Accountancy	Sage Review & Quarterly VAT	£288.75

All payments were **approved**.

b) Financial Report:

The January bank statements and cash book were **approved**.

## 5. Planning.

a) For consideration:

- i. 17/02573/LB Greenhayes Farm Lane, Westmancote, Bredon, GL20 7ES  
*Enhancements to the front entry of Greenhayes including alterations to existing C20th porch, reconfiguring of external pipework and upgrading of existing flat roof.*  
The parish council has made general comments.
- ii. 17/02589/HP Woodlands, Eckington Road, Bredon, GL20 7HE  
*Raise existing roof over lounge by 1.5m forming new bedroom and en-suite. Install two new dormer windows and a velux rooflight. Construct new timber frame double garage.*  
The parish council objects to the garage proposal (not the addition of a second storey).
- iii. 18/00138/HP 74 Blenheim Drive, Bredon, GL20 7QQ  
*Garage conversion and rear extension.*  
The parish council has made general comments.
- iv. 17/02447/HP 2 Avondale Cottages, Church Street, Bredon, GL20 7LA }  
17/02449/LB 2 Avondale Cottages, Church Street, Bredon, GL20 7LA }  
*New wall within garden together with the reinstatement of front garden wall with traditional dry-stone wall incorporating 'cock and hen' coping stones.*  
The parish council has made general comments.
- v. 18/00180/HP 34 Blenheim Drive, Bredon, GL20 7QQ  
*Proposed side extension, new porch and rear extension.*  
The parish council has made general comments.

Approved:

- i. 17/02300/HP 23 Queensmead, Bredon, GL20 7NF
- ii. 17/02110/HP 47 Hill Close, Westmancote, Bredon, GL20 7EW
- iii. 17/02551/HP 4 Cotswold Close, Bredon, GL20 7QW
- iv. 17/02488/HP Saint Catherines Barn, Lampitt Lane, Bredon's Norton, GL20 7HB

Withdrawn:

- i. 17/02524/HP Greenhayes Farm Lane, Westmancote, Bredon, GL20 7ES
- ii. 17/02525/LB Greenhayes Farm Lane, Westmancote, Bredon, GL20 7ES

b)Cheltenham, Gloucester & Tewkesbury – Joint Core Strategy (CGT JCS):

i. Planning Update – Mitton Bank

Still no planning application submitted.

Harriett Baldwin MP, has acknowledged the parish council's letter of 4<sup>th</sup> January 2018 and has written to Dominic Rabb MP, Housing Minister to share the parish council's concerns.

ii. Hedgerow Restoration

The hawthorn hedges either side of the Bredon's Hardwick to Tewkesbury road (B4080) are owned by WCCC, who do not have the resources to manage them. The parish council are looking to undertake the restoration work. The hedges are starting to thin out and die back and need to be pruned and rejuvenated. The pruning will look somewhat drastic at first, but the hedges should soon recover and thicken out. Once restored they will be trimmed every 3 or 4 years with a hedge cutter, which will allow them to blossom in most years.

The parish council discussed and considered three quotations received from Steve Underhill, Matt Hale Tree Surgery and Regency Tree & Garden. Cllr Sly abstained and it was **agreed** to accept the Regency Tree & Garden quotation if the works can be completed before the end of February 'nesting' deadline.

## **6. Byelaws and Risk Assessments.**

No update as Thomson and Bancks Solicitors have not responded on their review of the byelaws and the Glebe Field trustee/ownership issue.

Item 19 d) was brought forward:

### **19 d) County and District Councillor**

- Cllr Hardman will contact the leader of Tewkesbury Borough Council, Cllr David Waters, for an update on the situation outlined in the recent article on Ashchurch in the Gloucestershire Echo - '£8 million windfall could pave the way for 2000 houses';
- A new Chief Executive at WCC has been appointed. Paul Robinson, currently the Chief Executive of Derby City Council, will take up his new post in the spring;
- WCC council tax rise likely to be 4.9% and Wychavon are proposing no increase;
- Responsibility for the tree in the 'ransom strip' adjacent to Vallenders Road is under review;
- A donation for the Luncheon Club has been received by the parish council;
- There are monies available for cycling schemes held centrally by Wychavon;
- Cllr Hardman to chase Jack Hegarty and Andrew Ford of Wychavon for their response to Mitton Bank.

## **7. Tennis Club Lease**

A copy of the official A3 size map of the parish council's playing field demise has been sent to Bredon Tennis Club to provide their mark-up.

## **8. Update from Staffing Group.**

No update.

## **9. Village Hall Boiler Maintenance and Velux Windows**

Andy Stubbs will undertake a review the Velux Window problems.

## **10. Village Hall Working Group / Doors / Painting & Decorating**

The Village Hall external decoration is scheduled to commence on 5<sup>th</sup> March 2018.

Clearway and Wessex Commercial have both submitted revised quotations against the same specification. A third potential supplier, L&L, declined to quote. Both quotations were at a similar price level and it was **agreed** unanimously to proceed with the Clearway offer which provided the required Disability (DDA) requirements.

## **11. Defibrillator.**

Alternative financing (i.e. leasing and managed service) is not feasible so defibrillators will need to be purchased by the parish council. It was proposed by Cllr Falvey and **agreed** that one be sited at the Drapers Spar village shop with the parish council funding the balance after donations. Cllr Falvey will also investigate lottery funding for future purchases.

## **12. Grasscutting Contract.**

Only one completed tender was received in response to advertising. It was **agreed** to award the contract for 1 year plus a 2-year option to Greenworks.

## **13. Bredon Community Play & Recreation (BCPR).**

The working party is to meet during week commencing 19<sup>th</sup> February 2018 to discuss the actions agreed at the December 2017 meeting and complete the April 2017 Business Plan Proposals.

#### **14. Dog Bins for Eckington Road & Westmancote.**

Four additional dog bins have been ordered and will be installed by Wychavon when stock is available. Cllr Bradley will meet with Phil Childs of Wychavon to agree locations and installation dates.

#### **15. Wooden Bus Shelter – Opposite Glebe Field.**

Cllr Bradley met with members of the WCC to review the proposal for citing a bus shelter at the St Giles bus stop. It is possible to site a short sided wooden bus shelter here on the grass verge in front of the wall by Avonside Cottage, subject to no objections being received from the frontages. Estimated budget is £7k-£10k for the works. Possible funding using 106 monies. Cllr Bradley will arrange for a firm price and contact the residents at 2 St Giles Road and Avonside Cottage to ask them to write to the parish council confirming they have no objection.

#### **16. Ideas for Future Use of Telephone Kiosks.**

The Clerk confirmed that the two kiosks at Queensmead and Westmancote would be decommissioned and then owned by the parish council from 15<sup>th</sup> February 2018. Clerk to investigate the status of the kiosk at Bredon's Norton. It was suggested that all these kiosks, plus Kinsham, be utilised for defibrillator installations.

#### **17. General Data Protection Regulation (GDPR).**

Following clarification from the Information Commissioners Office, it was **agreed** that the Clerk will act as Data Protection Officer for Bredon Parish Council.

#### **18. Correspondence for Information.**

Marcus Priest had emailed on behalf of plot owners to express concerned about the scale of tipping taking place at Allotment Gardens Bredon, some of which is hazardous waste. The parish council decided that the Clerk should reply to Mr Priest and suggest that the matter be raised with both the Environment Agency and the Wychavon Waste Authority, to ensure compliance.

#### **19. Progress Reports for information.**

a) Clerk.

All correspondence was distributed on the Clerk's Report.

The parish Lengthsman, Steve Gwilliam, has a serious illness and is likely to be unavailable until mid-2018.

Separate applications for the positions of Parish Paths Warden and Tree Warden have been received. Clerk to liaise with Terry Onions (previous incumbent) and meet with the two applicants.

b) Bredon Village Hall.

No report.

c) Bredon's Norton Village Hall.

No report.

d) County & District Councillor.

Brought forward above.

e) Bredon Community Play & Recreation (BCPR)

No report (see Item 13 above)

f) Bredon Hill Conservation Group (BHCG)

No report.

g) Website and Parish Magazine

Next Parish Magazine to include Police Commissioner visit, Village Hall Improvements, Road Closure in Bredon's Norton, Hedge Restoration along B4080 and Police report.

**20. Councillors Reports and Items for Future Agenda.**

Clerk to write to landowners before commencement of hedge restoration works on B4080. Cllr Bradley raised Salt Bins, Footpath Extension (Brasenose Road) and Estate Agent boards.

**21. Date of Next Meeting.**

Monday 12th March 2018

Meeting closed at 9.35pm.

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**Notes of Public Question Time:**

The Police and Crime Commissioner, **John Campion**, addressed the meeting, outlining his role and responsibilities, performance and statistics, then held a Q&A session covering many topics, including neighbourhood watch, smart water marking, burglaries, speeding and traffic calming.

**Peter Whitehead** requested the parish council consider making an increased donation to cover the cost of grasscutting at St Giles Churchyard.

**Martin Miles** expressed his disappointment that the April 2017 Business Plan Proposals had not been completed and felt that on occasions the BCPR team's work was ignored by the parish council (see Item 13 above).